



WCTF Meeting Minutes

December 17, 2015, 12-1:00 pm

Location: Lake Mills, Main Street Pizza

Present: Libby Myer, Ken Baker, Steve Hepperly, Ron Kvale, Jason Ramaker, James Scholbrocks, Jayne Shaffer and Meagan Wentz.

Meeting was called to order by Jason Ramaker.

Agenda was approved by Ken and Seconded by Ron. Motion carried.

Review of November 2015 Meeting minutes. Approved with spelling of names corrected. Approved by Ken and Seconded by Steve. Motion carried.

Winnebago Tobacco Task Force Meeting: J Shaffer RNC has no new updates at this time and requested she be put on the agenda every other month. Board noted.

Program Director Update: Libby announced we have received four applications. They resume' have been reviewed and the Hiring Committee has is in the process of setting up interviews.

The 12 Sectors: Libby went over with Board the 12 Sectors and discussion followed on the sectors yet to be filled: media, religious, healthcare and youth. Suggestions were made and will be contacted by Libby. Board noted.

Summary by Director of training and Action Plan: Libby went over her training and action plan, see attachment. Discussion followed. A map of the Drug –Free Communities in Iowa was given out. Libby went over the Roles and Responsibilities of her position. Board noted.

Action Plan: Libby is going to the training in Feb and is hoping at the next meeting to develop action steps and form committees. Discussion followed and the workgroup will be held at our regular meeting date on January 21, 2016 from 11:30 am-1:30 pm at Waldorf. Lunch will be provided by Waldorf College. Jason will let us know where it will be held at Waldorf. Board noted.

Update by Meagan:

- Hidden in Plain Sight Program: Meagan has set up the program at the Forest City School during the Forest City and Garner Basketball game. Ken stated he will let the media know the date so the community can come to this. Meagan is also setting up date for Winnebago County Public Health Staff.
- Youth Summit: Meagan states this will be held the last 2 weeks in January. Prairie Ridge will assist with this along with volunteers. We are hoping for youth from all school districts, 10th grades and if possible 5 males and 5 females. Libby will contact the schools and get details out to them. She will also line up the food with the schools.

Board noted.

Discussion on Revision of Logo: Discussion followed and Jason will take it the marketing department at Waldorf College and given ideas to them. They are off until January 10th, but this should not be a problem and will ask those that are here during Holiday Break. Board noted and agreed on this.

No other agency updates at this time.

Adjournment of meeting by Jayne and seconded by Ken. Motion carried.